



Wedding Planning Guide

Bride's Name First Last () Phone Number

Work Place () Phone Number Email

Groom's Name First Last () Phone Number

Work Place () Phone Number Email

THE WEDDING

Are we participating in the wedding ceremony? _____
If yes, please include a separate sheet with ceremony music selections.

Date of Ceremony: _____ Time of ceremony: _____ Location: _____

Wedding Coordinator: _____ Phone: () _____

Wedding facility contact: _____ Phone: () _____

Officiator: _____ Phone: () _____

THE RECEPTION

Beginning time: _____ Our starting time: _____ Approximate ending time: _____

Location of reception: _____

Number of guests: _____ Are there stairs? _____ Time we can set up: _____

Reception facility contact: _____ Phone: () _____

WEDDING PARTY INFORMATION

Bride's Mother: _____ Bride's Father: _____

Groom's Mother: _____ Groom's Father: _____

Maid/Matron of Honor: _____ Best Man: _____

ADDITIONAL INFORMATION

Your photographer: _____ Phone: () _____

Your videographer: _____ Phone: () _____