



20 Navajo Trail, New Castle, Co 81647 (970) 379-3431  
DJ Services Entertainment Contract

Date Mailed: \_\_\_\_\_

**THE PARTIES:** This agreement is for entertainment services for the event described below, between the undersigned purchaser of entertainment (Client) and Two Rivers Productions (2RP). The DJ agrees to furnish services to the following specifications and Client:

Client Name (s): \_\_\_\_\_  
Company/Organization: \_\_\_\_\_  
Billing Address: \_\_\_\_\_  
Day Ph \_\_\_\_\_ Eve Ph \_\_\_\_\_ Cell Ph \_\_\_\_\_ Fax \_\_\_\_\_  
Type of Event: \_\_\_\_\_ Date(s) of Event: \_\_\_\_\_  
Approx. No. of Guests: \_\_\_\_\_ Age Range(s) \_\_\_\_\_  
Facility Name: \_\_\_\_\_ Room: \_\_\_\_\_  
Facility Address: \_\_\_\_\_ Facility Ph: \_\_\_\_\_  
Event Start Time: \_\_\_\_\_ DJ Start Time: \_\_\_\_\_  
Event Stop Time: \_\_\_\_\_ DJ Stop Time: \_\_\_\_\_

Notes or other Details: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Fee: \$ \_\_\_\_\_  
(A 5 % discount will be applied if the total fee is paid in full at the time of signing this agreement).  
Deposit Due/Date: \_\_\_\_\_ Deposit Amount: \_\_\_\_\_  
Balance Due/Date: \_\_\_\_\_ Balance Amount: \_\_\_\_\_

**Payment:** Payment may be made with personal check, cashier's check, or money order. Please make all checks payable to Two Rivers Productions. (There will be a \$20.00 fee charged for all returned checks.)

**To confirm This Agreement:** (1) Sign and Date the bottom of this agreement (must be 18 yrs. or older). (2) Return the original signed copy to 2RP, a photocopy may be made to retain a copy for your records. (3) The deposit must be received by the due date to guarantee services for your event.

**Cancellation:** This agreement cannot be cancelled or modified except in writing by either the Client and DJ. If the Client initiates cancellation less than 30 days prior to event, then the deposit will be forfeited. If client initiates cancellation less than 14 days prior to the event, then Client is responsible for the total fee OR may forfeit deposit only by signing a new Entertainment Agreement with DJ within 14 days of cancellation for a substitute engagement performed in the following 6 months. Rescheduling for events cancelled due to inclement weather shall be accommodated without penalty whenever possible. Rescheduled events are subject to availability.

**Provisions:** The Client shall ensure that (1) performance facility provides DJ with a sturdy covered table approximately 2x6 feet in area within 25 feet of performance area; (2) Table shall be within 50 feet of a reliable of 2 (Two) seperate (3-prong grounded) 20-amp circuits for audio and for lighting effects; (3) Facility (Venue) is open at least 2 hours prior to scheduled start time; (4) Facility meets all federal and state safety regulations and has all appropriate licenses and performance permits where applicable; (5) Reasonable steps will be taken to protect Two Rivers Productions equipment, personnel, and music if warranted; (6) Outdoor performances, shelter is provided that completely covers and protects Two Rivers Productions equipment from adverse weather conditions. (7) Engagements within the Rifle – Aspen, Colorado, Roaring Fork Area will not be assessed a travel charge. Services requiring travel outside of this area will be charged at \$0.50 per mile in excess of 50 miles round trip. Engagements in excess of 250 miles will require accommodations be made for an overnight stay in a local hotel/motel or other accommodations for Two Rivers Productions personnel, to be provided by the Client. (8) **FINAL BALANCES** must be paid at or before the contracted event, in cash or check within the first hour of the event. If the balance is not paid within the first hour of the event, 2RP and its personnel has the right to suspend the performance until final cash payment has been made, unless other arrangements have been made and agreed upon between the client and Two Rivers Productions prior to the event.

**Liability:** Client accepts full responsibility and is liable for any damages, injuries, or delays that occur as a result of failure to comply with these provisions. Two Rivers Productions and/ or personnel is not liable for any harm or damage to the facility, facility staff, client or guest, if any injury or damage occurs due to negligence from lack crowd control or guest negligence. In the event of circumstances deemed by DJ to present a real or implied threat of injury or harm to DJ, equipment, or recordings, then DJ reserves the right to cease performance until such time as Client resolves the threatening situation. DJ further reserves the right to deny any guests access to recordings or equipment. In the unlikely event the DJ's performance is delayed, liability is limited to providing Client with performance time equal to time lacking. Two Rivers Productions holds all appropriate insurances for his equipment and personnel. Insurance documentation is on file at Two Rivers Production's office. A copy will be provided upon prior request.

**Please sign below and return your signed copy along with the deposit amount noted above.**

Client Name: \_\_\_\_\_ Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please print

Two Rivers Productions Representative: \_\_\_\_\_ Date: \_\_\_\_\_

How did you hear about Two Rivers Productions? \_\_\_\_\_